

the **LOCKERBIE OLD SCHOOL**

Annual General Meeting of Lockerbie Old School (LOS) **Community Hub**

Held on 27th September 2022 at Lockerbie Ice Rink

Welcome and Apologies:

In attendance:

Jackie Moffat - Chair
Gillian Moffat - Secretary
Catherine Lacey
Ken Harvey
Lynda Robertson
Sarah-Jane Burns
Alex Fleming (Communications Officer)
Jen Devery (Project Development Manager)

Apologies:

Honor Gibson
Linny Oliphant

Members in attendance: Carolyne Wilson, Kenny Hendry, Mairi Pringle, Mary Harvey, Rachel Reekie.

The Chair, Jackie Moffat welcomed everyone to the meeting and thanked them for coming.

Chairperson Report:

Jackie thanks the committee for their hard work during the previous year. She mentioned in August last year, Kimberley Watkin, the previous Project Manager resigned to take up a role with D&G Council.

Communication & Engagement Officer, Jen Devery made an impressive start in July 2020 by increasing the profile of the Project on social media. She arranged two preloved clothes sales, one in conjunction with Macmillan Coffee Morning.

Unfortunately, Stuart discovered that his many commitments prevented him from fulfilling his role and had to resign, Jen stepped in and took over the position.

George Trudt decided that he did not have enough time to devote to the board so sadly decided to resign.

We welcome Sarah-Jane Burns who has recently joined the board. We are sure she will be great asset to the Project and the Board

Alex Fleming was introduced to everyone as the new Communications Officer, she will be taking on the role part-time.

We continue to work closely with Cunninghame Housing Association on the development of the building. Plans of the Old School project were available for the board and members to view.

Jackie thanked D&G Council, South of Scotland Enterprise, Holywood Trust and all our other funders for their continued support

Jackie also thanks the secretary Gillian for all her hard work and her support on the project.

Final thanks to George, Kim and our outgoing project manager.

Secretary Report:

Changes that have been made to the Lockerbie Old School Community Hub constitution:

23 If a member fails to provide confirmation to the board (in writing or by e-mail) that he/she wishes to remain as a member of the organisation before the expiry of the 28-day period referred to in clause 22, the board may expel him/her from membership

Proposed changes to clause 23 will now read:

- 23 If no confirmation is provided to the board (in writing or by email) by the end of the 28 day period referred to in clause 22 it will be assumed that the member gives consent to remain as a member

53 The maximum number of charity trustees is 8.

Proposed changes to clause 53 will now read:

- 53 The maximum number of charity trustees in 12.

55 A person will not be eligible for election or appointment to the Board unless he/she is a member of the organisation.

Proposed change to clause 55 will now read:

- 55 A person will not be eligible for election or appointment to the Board unless he/she is a member or associate member of the organisation. The majority of the Board must be resident in DG11. Associate members who are elected on to the Board will have voting rights.

87 The Treasurer shall keep proper financial accounts of the Project's business and transactions conduct correspondence on finance issues in conjunction with Secretary and Chair and have custody and responsibility for the financial accounts of the Project.

89 The Treasurer shall keep financial accounts relating to the Project's activities including records of reserved and unreserved funds.

90 The Treasurer shall prepare and present to the AGM accounts that have been examined and certified by a capable independent examiner or audited if required by charity law or other statutory requirement.

93 The Treasurer is empowered to represent the policy of the Project and act on its behalf with the consent of the Chair.

Proposed change made to clauses 87, 89, 90 and 93 will now read:

Where Treasurer is mentioned it will now state Treasurer/person(s) appointed by Trustees

91 Withdrawals from the Project's bank must be authorised by the signatures of the Treasurer and one other office bearer.

Proposed change to clause 91 will now read:

•91 Withdrawals from The Projects' bank account must be authorised by the signatures of the Treasurer/person(s) appointed by Trustees and one Trustee. There will be minimum of 3 authorised signatures on the account.

ACTION: ALL PRESENT AT THE MEETING ARE IN AGREEMENT WITH THE CHANGES

Election of Office Bearers:

- Catherine proposes Jackie to continue as Chairperson for the following year, Gillian seconds this to which Jackie agrees.
- Catherine proposes Gillian as Secretary, Ken seconds this to which Gillian agrees.

ACTION: JACKIE MOFFAT IS THEREFORE APPOINTED AS CHAIR AND GILLIAN MOFFAT IS THEREFORE APPOINTED AS SECRETARY.

Election of Committee:

- All the previous Trustees step down as per Constitution rules

- Catherine Lacey, Ken Harvey, Lynda Robertson, Gillian Moffat, Jackie Moffat and Sarah-Jane Burns all wish to continue to be Trustees. Linny and Honor have also advised they are happy to continue as Trustees.
- Mairi Pringle expressed an interest to rejoin as a Trustee and was duly elected with the previous Trustees as being the new Board.
- LOS will continue to not charge for membership, will review again next year.

**ACTION: THE LOS TRUSTEES FOR 22/23 WERE DULY ELECTED AND ARE:
CATHERINE LACEY, KEN HARVEY, LYNDA ROBERTSON, GILLIAN MOFFAT, JACKIE MOFFAT, SARAH-JANE BURNS, LINNY OLIPHANT, MAIRI PRINGLE AND HONOR GIBSON**

Treasurers Report:

Gillian Moffat provided a closing balance as of July 2022: £122,618.33

We have closed our banking with the Cumberland have moved to Virgin instead.

Restricted funds were questioned, Gillian explained that this is funding for the Janitor's house, Pan Am money, paid staff's salaries and rent on new premises. It was also mentioned that there are no restrictions to when these are to be spent.

Plans for Future of the Project:

by Jen Devery, Project Development Manager

Wellbeing centre:

- Planning was approved by DG Council on 31st August 2022.
- Plans shown for all to see the old school wellbeing centre.
- Back of the property will be assisted living for 8 clients. Each property will be tailored to each residents need. This is being run by Cunninghame.
- Was £4.6mil now £4.9mil in costs in part due to 80% of the roof needing to be replaced compared to the original 20%.
- Hardies are starting work on 17th October to strip out the full building which will take 12 weeks.
- Main contractor to start Apr/May 2023.

Janitors house:

- Has been stripped, still waiting to be wind/watertight. Awaiting on funding for this project.
- This will be used to provide revenue for the Old School.

Town centre property:

- Looking for a local space to engage with community on the new plans on the Old School.
- We were going to go with old RBS building, but costs were too high and not fit for purpose.

- 2 years funding has been agreed for renting a property.
- Funding has been sought for providing food parcels/hot soup for those in need.

Longer term:

- We have been accepted into the Development Trust Association of Scotland and in our capacity as a Development Trust will be looking for extra premises so entrepreneurs have a start-up space available in the local community instead of moving to Dumfries/Carlisle etc. This is for us to help regenerate the high street.
- Currently applying for funding up until 2026 for employed positions and revenue costs.

Questions from the Floor:

- Scottish Government are doing a big push on entrepreneurship – Sarah-Jane to find the contact for this

Close of Meeting

Meeting ended 8.15pm
